

POSITION TITLE: MEDICAL LABORATORY ASSISTANT
DEPARTMENT: LABORATORY
LOCATION: MEAFORD
UNION: OPSEU - HPD
STATUS: PART-TIME
WAGE RATE: \$32.59 - \$37.26
CLOSING DATE: DECEMBER 29, 2025

POSITION SUMMARY

Reporting to the Manager, Laboratory, the Medical Laboratory Assistant (MLA) works within their scope of professional practice in a team environment to collect samples, conduct medical laboratory tests, and set up, clean and maintain medical laboratory equipment. The MLA must practice in accordance with the Medical Laboratory Technology Act, CMLTO, Laboratory Accreditation and Hospital regulations and standards.

QUALIFICATIONS

- MLPAO or CSMLS Certified Lab Assistant Diploma
- Phlebotomy experience an asset
- Demonstrated understanding and use of lab and hospital software systems (i.e. LIS, Document management system)
- Ability to interact effectively with others within and outside of the organization (i.e. staff physicians, patients, technologists, suppliers, Ministry of Health)
- Ability to demonstrate initiative and good judgement in a stressful environment
- Ability to organize, prioritize and adapt to constant changing priorities.
- Competency as described in the Competency Profile – Medical Laboratory Assistant, as published by the Canadian Society of Medical Laboratory Science (CSMLS)
- Ability to maintain accurate records and documentation
- Availability to work Core, collections, off-shifts, standby, oncall and weekends as scheduled, and ability for multi-site coverage when required
- Ability to function effectively in a team environment
- Ability to handle exposures to infection, noise, odours, working interruptions and high pressure situations
- Ability to respect and maintain confidentiality
- Recent satisfactory performance and attendance records
- Adherence to Brightshores 'CARE' Behaviours (Collaboration, Accountability, Respect, Excellence) and 'LEAD' Competencies (Lead by example, Empower, Achieve results, Develop others) and a commitment to a safe workplace free of violence and harassment
- Advocates and supports a culture of patient safety and demonstrates an understanding of how the department service and assigned responsibilities contribute to overall patient safety at Brightshores through patient safety knowledge, skills and attitudes

Preferred

- Previous hospital laboratory experience preferred
- Point of Care Testing Experience preferred to overall patient safety at Brightshores through patient safety knowledge, skills and attitudes

HOW TO APPLY

In order to be considered for this position, please submit an *Internal Application Form* and resume by 11:59 p.m. on the closing date, to the Human Resources department. Please quote applicable competition number on your application. Late applications may still be considered, following applicable union and hospital policies and procedures. All information is collected for recruitment purposes only and will be held in strict confidence by Brightshores. Only those selected for an interview will be contacted.

EMAIL: careers@brightshores.ca | **FAX:** 519-372-3949 | **In-Person**