

Nazia Wasil

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Lab Manager of

Re: ECG/Medical Lab Technician/ Phlebotomist

To whom it may concern,

I appreciate the opportunity to apply for the ECG/Medical Lab Technician position at My long-term career goal has always been to work in science, and this position aligns perfectly with that goal. Working in this field of study excites me, and I am eager to learn more.

As soon as I received my Grade 12 credits from the CCT (Career College Transition) Program at Centennial College, I enrolled in the Medical Laboratory Technician Program at Centennial College and completed the MLTP. During my placement at Scarborough General Hospital, I gained valuable experience in lab testing that helped prepare me for my future career. Additionally, I successfully passed the MLPAO certification exam and received my certificate.

My qualifications are listed below, and they will be beneficial to your facility:

- Perform phlebotomies/blood collection and ECG tracings.
- Maintain client relationships, including responding to inquiries and following up on requests.
- Complete data entry of required patient demographics, requisition information, and other information related to processing test results.
- Prepare specimens for transportation and testing, and be knowledgeable in the safe handling of dangerous/infectious goods- Transport of Dangerous Goods
- An understanding of order entry for laboratory requests and order entries
- Collect and prepare patient specimens, ensuring all specimens are appropriately labelled.
- Process samples according to procedures, and sort and load specimens on the automation track.
- Perform routine urinalysis procedures.
- Collaborate and consult with technologists for problem-solving.

Moreover, my resume highlights my time management skills, ability to work in a team, and good communication skills. My understanding of technical laboratory operations and ability to perform quality control procedures will enable me to make a valuable contribution to your success.

I have attached my resume for your consideration. Thank you for reading and considering my cover letter for the Medical Lab Technician position at Feel free to contact me anytime with further questions or to meet in person to discuss my qualifications. Again, thank you for your time, and I look forward to hearing from you.

Sincerely,

Nazia Wasil

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MEDICAL LAB /ECG TECHNICIAN

1. COMMUNICATION 2. ORGANIZATION 3. DEXTERITY & HANDS- EYE COORDINATION

SUMMARY OF QUALIFICATIONS

Certified Medical Lab/ ECG Technician with two months of placement experience from Scarborough General Hospital Laboratory, performing Specimen collection process, phlebotomies, and ECG tracings. Maintained client relationships, including responding to inquiries and following up on requests. Complete data entry of required patient demographics, requisition information, and other information related to processing test results. Prepare specimens for transportation and testing, and perform hematology tests in a fast-paced laboratory environment. Passionate about helping diagnose and prevent illnesses and diseases. Over eight weeks of placement experience working with Scarborough General Hospital, I learned good communication, interpersonal, problem-solving, computer skills, good time management skills, and the ability to work in a team are also highlights of my cover letter.

Ability to speak English, Persian, Pashto, and Urdu.

Clean criminal background and valid CPR certificate.

EDUCATION

- Medical Laboratory Technician Certificate, Centennial College, 755 Morningside Ave,
August 16, 2023
- Certificate of High school credits equivalent to grade 12: Career College Transition Program (CCT),
Centennial College, Scarborough, Ontario
May 2018- August 2020
- Adult High school diploma: Scarborough Center for Alternative Studies (SCAS) School,
Scarborough, Ontario
September 2004 — June 2005

Employment History

- Pashto, Dari, and Persian interpreter at Bromberg and Associates, an American interpreting company

August 2022—December 2022

- Volunteer Teacher Assistance with kindergarten classes at Knob Hill JPS in Canada

September 2009 — June 20

Admin & Human Resources Assistant at International Medical Corps (IMC)