To log in to your profile on the MLPAO website:

- Click on our database link: https://w12.eudonet.com/ccm/xtranet/mlpao/home#close
- Click on the green "Log In" button in the top right-hand corner of the page.
- Enter your email address and then click **"First Connection/Forgotten Password"** in the lower right-hand corner of the pop-up box.
  - o You will need to enter the security code in the pop-up and then click "Validate"
- The system will send you an email with the subject line **"MLPAO, Password renewal (1/2)"**
  - o This will contain the message "Please use the following link to validate the password change request: password renewal"
  - o This will open a window which says "Your new password has been sent by email."
- The system will send you an email with the subject line **"MLPAO, Password renewal (2/2)"**
  - o This email will contain your new **temporary password**. Copy the new password with Ctrl/Command C or write it down.
  - o The email will also say "We advise you to change it as soon as possible from here"
  - o Click on the word "here" to follow the link.
- This will open a new browser window. Enter your login (your email) into the login box and the **temporary password** into the password box.
- This will log you in and prompt you to change your password.
  - o In the Old Password box, enter the **temporary password.**
  - o Choose your new password and enter it into the New Password box and the Confirm New Password box.
  - o Click "Update" to confirm.

The ideal browser would be Google chrome. You might need to clear your cache on your browser.