
FAYTH RICHARDS

Ottawa, ON K1B 4W9 ♦ 6134029436 ♦ richardsfayth501@gmail.com ♦ WWW: [Bold Profile](#)

PROFESSIONAL SUMMARY

Offering strong understanding of laboratory techniques and passion for healthcare environment, eager to learn and develop in this role. Brings ability to quickly grasp new concepts and apply them effectively, ensuring precise and efficient laboratory operations. Ready to use and develop skills in specimen analysis and laboratory equipment handling in a medical laboratory technician role.

SKILLS

- Customer Service
- Inventory Management
- Strong Communication
- Listening skills
- Problem-solving
- Team Collaboration
- Fast-Paced Environments
- Adaptability
- Multi-tasking strength
- Excellent people skills

WORK HISTORY

Sales Associate, 06/2023 - 05/2025

Gap

- Engaging in the role of a Sales Associate at Gap, the focus is on providing outstanding customer service while assisting shoppers in their selections. Responsibilities include maintaining a well-presented sales floor, managing inventory, and ensuring that customers receive a pleasant shopping experience. Building rapport with customers and addressing their needs is essential for fostering loyalty and satisfaction.
- Delivered exceptional service, resulting in improved customer satisfaction ratings.
- Maintained a well-organized and visually appealing sales environment.
- Assisted in inventory management, ensuring stock levels were appropriate and displays were filled.
- Collaborated with team members to enhance overall efficiency and productivity.

Student, 02/2025 - 03/2025

Dynacare – Ottawa

- Performed basic laboratory tests, such as drawing blood and administering ECGs

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Student, 01/2025 - 02/2025

Lifelabs – Ottawa

- Learned and followed all Lifelabs policies and procedures, resulting in fewer mistakes and improved customer service
- Greeted patients in a friendly and professional manner
- Collaborated with other lab technicians to ensure efficient workflows and accurate data
- Able to effectively communicate with patients of all ages to reduce anxiety and provide support.

Volunteer, 08/2024 - 09/2024

- Transported clients to appointments, shopping venues and entertainment events according to determined schedule.
- Conducted regular assessments of client needs, adjusting support plans to better serve them.
- Administered antibiotics around the clock.

EDUCATION

Medical Laboratory Assistant/Technician : Health Sciences, 03/2025

Algonquin Career Academy - Ottawa, ON

- Honour Roll, [2025]

LANGUAGES

English

CERTIFICATIONS

- MLA/T - Medical Laboratory Assistant/Technician
- Certified under the MLPAO

ACCOMPLISHMENTS

G1 driver